



GARISSA UNIVERSITY
Oasis of Innovation

OFFICE OF THE VICE CHANCELLOR

ADVERTISEMENT OF VACANT POSITIONS

Garissa University (GaU) was established by the legal notice No. 116 of 12th August 2011 under the Moi University Act (Cap. 210A) as a constituent college of Moi University. It received its Charter on 23rd October, 2017 to become a fully-fledged University.

The University seeks to recruit qualified and competent persons to fill the following vacant positions :-

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| 1. Chief Security Officer | Grade 12 |
| 2. Clinical Officer I | Grade 9 |
| 3. Water technician II/sewerage technician II | Grade 6 |

1. ADVERT NO. GaU/HR/EA/1/22: CHIEF SECURITY OFFICER-GRADE 12

Job Description

An officer at this level will be the overall in charge of Security and Safety Services of the University. The officer will have the following duties and responsibilities: -

- i. Liaising with other law enforcing organs of the government in order to minimize crime.
- ii. He/she will be in charge of the overall management, direction, control and co-ordination of Security Operations at the University.
- iii. Liaising with police on security matters and following up court cases;
- iv. Ensuring effective security is maintained for the protection of university property, staff and students.
- v. Co-ordination of training and development of staff in the Department.

Job competencies

For direct appointment to this grade an officer must have: -

- i. Degree in Criminal Justice/Criminology or any relevant social sciences or equivalent Qualifications from a recognized University.
- ii. A masters degree will be an added advantage
- iii. Must have held the position of Chief Inspector of Police or equivalent or Captain in Army and with not less than 5 years experience.
- iv. Trained on Investigation, Security Management, Emergency Preparedness and those who have worked in institution of higher learning will have an added advantage.
- v. Should be computer literate

2. ADVERT NO. GaU/HR/EA/2/22: CLINICAL OFFICER I-GRADE 9

Job Description

Duties and responsibilities at this level will entail management of clinical services at the university clinics. Specifically, work will entail attending to patients, supervising clinical services and carrying out primary health care activities at the university.

Job competencies

For direct appointment to this grade an officer must have: -

- i. A Higher National Diploma in Clinical Medicine or its equivalent
- ii. Must be registered with the Clinical Officers Council
- iii. Five (5) years' work experience
- vi. Should be computer literate

3. ADVERT NO. GaU/HR/EA/3/22: WATER TECHNICIAN II/SEWAREGE TECHNICIAN II-GRADE 6

Job Description

An officer at this level will be responsible for: Removal of screenings at the screen chamber and grit removal from the grit chamber; Daily monitoring of sewerage effluents; Supervision of blockage clearance; Organizing daily sewerage patrol, Cleaning

and flushing drains in the treatment works, supervision of treatment works, cleaning Sedimentation tanks flocculation chambers, chlorine contact tank and main service; mixing of chemicals; closing and opening of sluice valves while distributing water; assisting in storage of chemical and general cleanliness of the water treatment works, keeping Records of water treatment chemicals and making monthly returns; ensuring Control an equitable distribution of water on campus; and overseeing the general cleanliness at the treatment works.

Job Competencies

For Appointment to this grade, one must have: -

- i. Diploma in Water Technology/Water Engineering or its equivalent from a recognized institution.
- ii. Five (5) years post qualification experience
- iii. Should be computer literate

METHOD OF APPLICATION

The applicants should provide full details of educational and professional qualification, work experience, applicant's telephone number and e-mail address. Updated CV, Copies of certificates and testimonials should also be enclosed. Application to be submitted in a sealed envelope clearly marked at the top "**Application for the position of.....**" and mailed OR delivered to:

**THE VICE CHANCELLOR
GARISSA UNIVERSITY
PO BOX 1801-70100
GARISSA
Or can be emailed to:
vc@gau.ac.ke**

Garissa University is an equal opportunity employer and canvassing will lead to automatic disqualification. Youth, Women and persons living with disability are encouraged to apply. Only shortlisted candidates will be contacted.

Applications should be received at the office of the Vice Chancellor not later than Thursday, 5th May, 2022 at 5.00pm. Incomplete applications will NOT be accepted.